

CALL FOR QUOTATIONS

FOR EMPANELMENT OF CANTEEN SERVICES FOR NHM OFFICIALS AT MISSION DIRECTOR OFFICE- DEHRADUN

CFQ No: UKHFWS/NHM/EMPANELMENT/2018-19/6713

1. Publishing of CFQI Documents: 12/02/019
2. Last date of Submission of Proposal: 19/02/2019
3. Selection Process: Call for Quotation

This is in reference to the **canteen services** of NHM, please find attached Details of the items with the required specifications in attached Format as in annexure 1. We would like to invite you to submit your best price/service in form of **Call for Quotations** (CFQ)

Terms & Conditions

1. Price & Services

- a) FASSAI license holders may be given preference.
- b) All duties, taxes and other levies payable shall be included in the total price.
- c) Discount, if any, offered shall be shown separately.
- d) The rates quoted by the supplier shall be fixed for the duration of the PO and shall not be subject to adjustment on any account.
- e) The prices should be quoted in Indian Rupees.(INR)
- f) Services:- Caterers will be contacted for the services to serve 80 (+ or – 10) Tea with cookies(2 cookies per staff) twice daily as per the attendance of the NHM staffs obtained from the HR (human resource) Cell. The caterers will, in addition to the above provision of services will also provide a coffee / tea vending machine preferably "Café coffee day" with a provision of a fridge, microwave and a Stove with 15 liter gas cylinder. The bidder should also provide a fixed staff for the preparation of the tea and maintenance of the kitchen/ pantry.

2. Submission of CFQ

- a) Unless otherwise specified, quotations shall be submitted in original form and in the format prescribed by National Health Mission in Annexure-I.
- b) You are requested to submit your quotation latest by **19/02/ 2019**, with the availability of mentioned items.
- c) Quotation received after the prescribed deadline will not be considered.
- d) The vendor can seal quotation can be sent to the address given below:

**To,
Mission Director- NHM
Uttarakhand Health & Family Welfare Society,
Danda Lakhond, Sahastradhara Road, Dehradun- 248001**

- e) The outer envelope shall indicate the name and address of the vendor and it should be written clearly that "Sealed quotation for meals for National Health Mission, Uttarakhand.
- f) National Health Mission Shall not be held responsible for delivery of quotation to the wrong address and for any postal delay or for loss in transit.

3. Validity of Empanelment:

Quotation shall remain valid for a period of 2 years after the deadline date specified for submission and may be extended further after seeing performance of the services.

4. Award of Purchase Order (PO)

1- The National Health Mission will award the Purchase Order to the vendor whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

2- Notwithstanding the above, the National Health Mission reserves the right to accept or reject any quotation and to cancel the procurement process and reject all quotations at any time prior to the award of PO.

3- The Supplier/Vendor whose quotation is selected by the committee will be notified of the award of PO by the National Health Mission prior to expiration of the validity period. The terms of the accepted offer shall be incorporated in the purchase order.

5. Payment Terms

Payment shall be made as per the payment terms specified in the purchase order.

We look forward to receiving your quotation duly completed in all respects within the prescribed deadline.

Annexure-I

Format to be submitted by bidders								
Tender Inviting Authority		Quotations for services (Two time tea/Coffee/soup (100-125 ml) with 2 cookies each time on working days & provision of a microwave, fridge, gas oven with 15 lit LPG cylinder & a CCD Machine with provision of paper cups and a Bone China Cup set -20 cups & Dishes)						
Name of Work								
Contract No								
Name of the Bidder/Bidding Firm								
PRICE SCHEDULE								
DOMESTIC TENDERS- RATES ARE TO BE GIVEN IN RUPEES (INR) ONLY								
NUMBER	TEXT	NUMBER	TEXT	NUMBER	NUMBER	NUMBER	NUMBER	TEXT
S.no	ITEM DESCRIPTION/SERVICES	QUANTITY (quote a single quantity price)	UNITS	GST AMOUNT IN Rs.	ANY OTHER TAXES IN Rs.	TOTAL AMOUNT WITHOUT TAXES IN R.s	TOTAL AMOUNT WITH TAXES IN Rs.	TOTAL AMOUNT IN WORDS
1	2	3	4	5	6	7	8	9
	(Two time tea/Coffee/soup with 2 cookies each time on working days & provision of a microwave, fridge, gas oven with 15 lit LPG cylinder & a CCD Machine with provision of paper cups and a Bone China Cup set 20 cups & Dishes.)							
	TOTAL IN FIGURES							
	QUOTED RATES IN WORDS							